

Bond – Fayette – Effingham Counties

Regional Office of Education

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Requirements for Becoming a Bus Driver in Bond, Fayette, and Effingham Counties

8 HOUR INITIAL COURSE

1. New Bus Drivers are required to attend and participate in an 8-hour training course.
2. New Bus Drivers must pre-register with the Regional Office of Education (\$4.00 fee required)
3. Must be employed by a Bus company or School District or have the approval of the Regional Superintendent of Schools

2 HOUR REFRESHER COURSE

- Bus Drivers are required to attend and participate in a 2-Hour refresher course each year to keep their permit current
- Drivers must pre-register with the Regional Office of Education (\$4.00 fee required)
- Training sessions are scheduled in each of the three counties throughout the year.

NOTE: All drivers must pre-register prior to class dates by calling the Regional Office of Education at 618-283-5011

The registration and course completion process shall be as follows:

1. Registrant will complete a **School Bus Driver Attendance Sheet**, which is a requirement for admission to the Initial Course and the Refresher Course.
2. Upon successful completion of the Initial or Refresher course, the instructor will sign the **School Bus Driver Attendance Sheet** for each driver. This signed form will be the official validation and verification that the participant attended, participated in, and completed the course. The instructor's signature may be presented to the participant's respective employer or supervisor as proof of course completion.
3. Anyone not registered and/or failing to bring a signed **School Bus Driver Attendance Sheet** will be denied admittance. If rescheduling is required, the participant must contact the Regional Office of Education at 618-283-5011 and request to be rescheduled into another session.